

MARSTOW PARISH COUNCIL

Minutes of the meeting held on 17 March 2026 at St Matthews church Marstow

PRESENT R Mutlow (Vice Chairman) and acting Chairman for this meeting.
M Wigmore O Powell N Roper

ATTENDING K Shilton (Clerk) Ward Councillor E Swinglehurst and 11 residents

APOLOGIES A Williams (Chairman)

DECLARATIONS OF INTEREST / DISPENSATIONS None reported

1 INTRODUCTION / STRUCTURE OF THE MEETING

The acting Chairman explained how this meeting would be conducted with opportunities for public participation and the formal sections of the agenda for council members.

2 OPEN DISCUSSION FOR THE PUBLIC – NONE PLANNING ISSUES

Residents asked if the council had a Biodiversity policy and also if under Section 106 this was addressed when reporting planning decisions to Herefordshire Council.

R Mutlow responded that when applicable to planning applications Section 106 was completed however this was not an automatic parameter to the application and the decision entitlement was decided by Herefordshire Council.

For a Biodiversity policy and parish programme the council did not have such a policy but this was an area that could be taken up by a residents working group under the umbrella of the parish council.

The residents present were invited to prepare a list of possibilities that would be sustainable for the council members to consider as a future agenda item.

It was agreed that Chairman A Williams would be pleased to attend a future residents group meeting – in response to their request for support.

The meeting was then closed for the following matters

3 MINUTES OF THE LAST MEETING 20 JANUARY 2026

These were agreed and confirmed and signed by the acting Chairman.

4 ACTION POINTS FROM THE MINUTES

4.1 Fly tipping Pencreig – this had been reported and acted by Balfour Beatty.

This is regrettably becoming a regular tipping area.

4.2 Faded road signs – this has been reported and will be monitored – there are several county wide signs similar to this.

The meeting was opened for public participation for the following planning applications

5 PLANNING MATTERS AND APPLICATIONS

5.1 253526 Hill Top – 3 new bungalows outline

Residents highlighted that over 20 objections have been sent to planning.

This development will have a negative impact on the landscape – and will further create more traffic issues onto the area narrow lanes.

They had concerns for water run-off from the development gradient causing further local potential hazard issues.

They had concerns for traffic safety at the proposed entrance to this development.

They stressed the lack of affordable homes in Glewstone.

They further stressed the lack of community support services – no school – infrequent bus service – no local shop or service to the community.

5.2 260136 adjacent Broadmead - 2 bungalows outline

Residents pointed out that this build proposal had been submitted some years ago and had been refused by planning.

They considered that nothing had changed and so again it should be refused.

There were further concerns regarding the appearance to the landscape due to the land gradient and traffic safety at the entrance to this proposed development.

Also the potential land water run off onto the lane from this development.

The meeting was then closed for council member discussion / resolution.

253526 – two members considered an objection should be given and two members considered no objection. Using the Chairman second vote (as advised by the Clerk) the resolution was no objection to this application.

260136 – by member majority vote the resolution to this application was objection.

260034 Woodbine Cottage Pencraig extension of fence height.

The council members agreed no objection to this application.

6 NEIGHBOURHOOD DEVELOPMENT PLAN (NDP) – RESIDENTS INTEREST

The residents reported – from a conversation with planning that 26 dwellings were already fulfilled from a total 27.

It was appreciated a NDP was detailed and required dedicated time. It is unlikely there is further grant funding support as a result of changing central government planning policy country wide.

The matter was left open for residents to consider further.

7 WARD COUNCILLOR REPORT

The monthly report had been circulated to members – and is available on the pc website.

8 FINANCE MATTERS

The Clerk reviewed the status of the bank account.

HC lengthsman grant 2026 / 2027 – this was signed by the acting Chairman and Clerk for submission to HC. Deadline submissions 15 May 2026.

HC ditch works grant – invitation for submission / consideration. Deadline applications 17 May 2026.

M Wigmore highlighted two potential problem areas – Skates Road and Sun Ray Parks. Following discussion, it was agreed a site meeting with our locality steward A Williams and M Wigmore should take place as soon as possible and discuss / decide what areas are best serviced by the HC contractor and others by the parish council contactor.

The meeting was minded of the deadline for submission and the HC requirements of the application.

9 GENERAL CORRESPONDENCE RECEIVED / DISTRIBUTED – members minded
PARISH RELATED CORRESPONDENCE - none received

10 PARISH MAINTENANCE REVIEW – Reference actions item 8

11 ADDITION REPORTS COUNCIL MEMBERS

Pencraig – the wood fence adjacent the lay by has collapsed – the Clerk will report this to Highways.

Pencraig – A40 Ross direction towards Boat Lane a sofa has been dumped – The Clerk will report this to BB in the first instance for removal.

The members thanked Mark Catlin for all his diligent efforts litter picking in Glewstone.

Perhaps more residents may follow this example and join community self-help to keep our parish attractive.

12 ITEMS FOR THE NEXT AGENDA – no new items

The meeting started at 7.30pm and ended at 8.50pm

Signed

Chairman

Date

NEXT MEETING

WILL BE HELD ON 26 MAY 2026 AT 7.30PM AT ST MATTHEWS CHURCH MARSTOW BEING THE ANNUAL PARISH MEETING – THE ANNUAL MEETING OF THE PARISH COUNCIL – AND ORDINARY PARISH COUNCIL MEETING.

SHOULD IN THE MEANTIME URGENT MATTERS ARISE THEN A FURTHER MEETING WILL BE CALLED.